

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

SEPTEMBER 16, 2019

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on September 16, 2019.

President Andy Pushchak called the meeting to order at 7:00 p.m. Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Mrs. Julie Pikiwicz, was absent. Also, in attendance were Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor.

## Roll Call

The WAEC cross country students led in the Pledge of Allegiance.

## Pledge of Allegiance

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve the agenda as presented. Mrs. Thayer-Zacks requested an item be added to the addendum as follows: AE-7 Motion: To direct the administration to research costs to upgrade the stadium facility including the installation of artificial playing surface and options to finance the project. Motion with addition approved by a voice vote with no opposition. Motion carried.

## Agenda

Motion by Mr. Snippert, seconded by Dr. Hallock to approve the minutes from the August 19, 2019 Regular Board Meeting and the September 9, 2019 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

## Meeting Minutes

Danny Carter addressed the board regarding ideas to increase the athletics of the district. To consider bringing back the activity bus to transport students home. Also, securing a storage shed for baseball/softball to store field equipment. And work to the softball/baseball infield. Dr. Pushchak reiterated that the Board and Administration will address athletic concerns.

## Guest & Citizen Comments

Mrs. Bendig introduced the Nutrition Group employees who work for our district. Amanda Ongley works onsite and Melissa King is our district manager. Melissa shared that the key to a successfully run food service is our cafeteria workers who have been very open to the changes in the way food service operations.

Kindergarten will have free lunches for the next three days to get them familiar with the cafeteria and introduce them to healthy eating habits.

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the following reports, payments and invoices as presented:

- Revenue & Expenditure Reports for August
  - [General Fund](#): \$4,609,945.77
  - [Capital Projects](#): \$1,534.23
- Checks and Invoices
  - [Exhibit A1](#) Checks Already Written: \$21,869.48

## Business Administrator's Report

## Business Administrator's Report

- [Exhibit A2](#) Checks Already Written: \$11,110.96
- [Exhibit A3](#) General Fund Bills: \$622,569.70
- [Exhibit B1](#) Cafeteria Checks Already Written: \$116.00
- [Exhibit B2](#) Cafeteria Bills: \$14,362.58
- [Exhibit C2](#) Capital Project Fund Bills: \$943,577.92
- [Exhibit D](#) SHS Activity Fund Report: \$61,759.61

Motion by approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the following:

- The SAP Mental Health Liaison Agreement between Northwest Tri-County Intermediate Unit and WASD for the 2019-2020 school year as outlined in [Exhibit E](#).
- The agreement between Caring Foundation and Wattsburg Area School District as outlined in [Exhibit F](#).

Motion approved by a voice vote with no opposition. Motion carried.

**SAP Mental Health  
Liaison Agreement  
NW Tri-Co IU5**

**The Caring  
Foundation**

Motion by Mr. Pushchak, seconded by Mr. Snippert to approve the allocation of resources required to prepare pre-bid documents for a potential renovation of the ECTS. The allocation of resources will be based on the existing capital allocation formula considering the tax valuations of each School District (SD's). The total cost of pre-bid documents is \$675,000 with a proration allocated to each SD as outlined in [Exhibit G](#). Motion approved by a voice vote with no opposition. Motion carried.

**Erie Co. Technical  
School Allocation of  
Resources**

Motion by Mr. Snippert, seconded by Mrs. Sandberg to the following utilization of school facilities:

- Wattsburg Wrestling Club to utilize the WAMS Gymnasium and Locker Rooms for the youth wrestling program Monday through Thursday, 5:30 – 8:00 PM, November 1, 2019 through March 1, 2020 at no cost to the requestor.
- Seneca HS Football coaches to utilize the high school FB Office and weight room Sundays through October 20, 2019 from 8:00 – 11:00 AM for coaches' meetings at no cost to the requestor.

Motion approved by a voice vote with no opposition. Motion carried.

**Facility Use Requests**

Motion by Mrs. Sandberg, seconded by Dr. Hallock to approve the following additions to the Kelly Educational Staffing Services List:

- |                    |                  |                    |
|--------------------|------------------|--------------------|
| ○ Samantha Borland | ○ Allison Natalo | ○ Leslee Wagner    |
| ○ Michael Brown    | ○ Janet O'Brien  | ○ Janine Zaunegger |
| ○ LeeAnn Cortina   | ○ Lewis Rundall  |                    |
| ○ John Einsenmean  | ○ Erin VanDyke   |                    |

Motion approved by voice vote with no opposition and one abstention (Mr. Duda). Motion carried.

**Kelly Educational  
Staffing**

Motion by Mrs. Sandberg, seconded by Dr. Hallock to approve the following:

- Approve Meckenzie Jones (retro-active September 3, 2019) as an addition to the Service Personnel Substitute List for the 2019-2020 school year.

**Service Substitute**

- Accept the resignation of Serena Anderson, WAMS Teacher effective August 20, 2019.
- The following appointments:
  - Amanda Ewanick as WAMS Long-Term Substitute Teacher anticipated for the 2019-2020 school year at Bachelors, Step 2 effective August 21, 2019.
  - Samantha Szoszorek as WAMS Long-Term Substitute Teacher anticipated for the 2019-2020 school year at Masters, Step 1 effective August 23, 2019.<sup>i</sup>
  - Sandra Paulsen as Custodian II, Class B, 180 days/year, 7 hours/day effective August 27, 2019.
  - Carolyn Greenawalt as Custodian II, Class B, 205 days/year effective September 10, 2019.
- The following Conference Requests:
  - WASD teachers to attend various Regional In-Service training sessions on October 14, 2019 with permission from their building principal with a total cost not to exceed \$300/building. Funds from professional development.
  - Susan Nolan to attend Classroom Diagnostic Tools (CDT) on October 4, 2019 in Edinboro, PA at an estimated cost of \$133. Funds from Professional Development.
  - Kyle Forte, Don Einhouse, Alyssa Forte, and Betsy Walker to attend REAL Essentials Women's Care Center of Erie County on October 8-9, 2019 in Erie, PA at an estimated cost of \$872.72. Funds from Professional Development.
  - Rhonda Henry and Mary Beth Hengelbrok to attend CDT Training on September 16, 2019 in Edinboro, PA at an estimated cost of \$318.20. Funds from WAMS Substitute and Instructional Travel.
  - Donna Banks to attend CDT New Data Interface on October 4, 2019 in Erie, PA at an estimated cost of \$159.10. Funds from WAMS Substitute and Instructional Travel.
  - Pam Burdick and Traci Steers to attend CDT Updates Web Interface and Diagnostic Category Testing on September 20, 2019 in Edinboro, PA at an estimated cost of \$159.10. Funds from WAMS Substitute and Instructional.
  - Heather Hedderman to attend PA Smart Grant -CS for all K-8 Integrated Model on October 10, 2019, February 10-11, 2020 and May 12, 2020 in Pittsburgh, PA at an estimated cost of \$858.36. Grant funded.
  - Mary Rea to attend 2019 Professional Immunization Seminar on October 25, 2019 in Erie, PA at an estimated cost of \$203.34. Funds from Professional Development.
  - Kim Webb to attend CDT Updates on September 16, 2019 in Edinboro, PA at an estimated cost of \$156.00. Funds from Professional Development.
  - Erin Fonzo and Heather Hedderman to attend Power Library/Access PA Fall Training on October 16, 2019 in

**Resignation**

**Personnel  
Appointments**

**Conference Requests**

Edinboro, PA at an estimated cost of \$266. Funds from Professional Development.

- Erin Fonzo and Heather Hedderman to attend Share Northwest on October 14, 2019 in Waterford, PA at an estimated cost of \$40. Funds from Professional Development.
- Ebbie Shores to attend PDE CS for all PA K-8 Integrated Model on October 10, 2019 and May, February 10-11 and May 12, 2020 in Pittsburgh, PA at an estimated cost of \$514.18. Grant funded.
- Tim Malinowski to attend RCI Fall meeting on October 18, 2019 in Edinboro, PA at an estimated cost of \$13.05. Funds from Professional Development.
- Matthew Calabrese to attend Principal Induction Program (National Institute of School Leadership Course 2 on September 18, October 23-24, November 20-21, 2019 and January 23-24, 2020 in Edinboro, PA at an estimated cost of \$208.80. Funds from Professional Development.
- Emily Manino to attend What is the Goal? Planning for Students with ASD on October 30, 2019 in Pittsburgh, PA at an estimated cost of \$80.00. Funds from Special Education.
- The tuition reimbursements as outlined in [Exhibit H](#).
- A Leave of Absence for Meredith Reiningger utilizing sick days and Family Medical Leave of Absence effective December 21, 2019.
- The job description for Student Assistance Program Liaison as outlined in [attachment 1](#).

**Tuition  
Reimbursement  
Leave of Absence  
  
Job Description**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the second reading of the following policies as outlined:

**Policy Second  
Reading**

- 103 Nondiscrimination/Discriminatory Harassment – School and Classroom Practices ([Exhibit I](#))
- 103.1 Nondiscrimination – Qualified Student with Disabilities ([Exhibit I2](#))
- 104 Nondiscrimination/Discriminatory Harassment – Employment Practices ([Exhibit I3](#))
- 150 Title I – Comparability of Services ([Exhibit I4](#))
- 220 Student Expression/Distribution and Posting of Materials ([Exhibit I5](#))
- 222 Tobacco/Nicotine ([Exhibit I6](#))
- 247 Anti-Hazing ([Exhibit I7](#))
- 249 Bullying/Cyberbullying ([Exhibit I8](#))
- 323 Tobacco/Nicotine ([Exhibit I9](#))
- 707 Use of School Facilities ([Exhibit I10](#))
- 904 Public Attendance at School Events ([Exhibit I11](#))
- 913 Non-school Organizations/Groups/Individuals ([Exhibit I12](#))

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mrs. Sandberg to approve Homebound instruction for a tenth grade SHS student effective August 26, 2019 with an

**Homebound  
Instruction**

anticipated end date of October 21, 2019 and a sixth grade WAMS student effective August 30, 2019 with an anticipated end date of September 20, 2019. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Mr. Snippet to approve the addition of Terri Baniszewski and Stephanie Peterson to the Durham Bus Drivers 2019-2020 list and the transportation requests and ratification of field trips since last meeting:

**Durham Bus Driver**

**Transportation Requests**

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Grade 4 Music Classes	Thursday, November 21, 2019	Warner Theatre	\$420.00	PTO
Select Seneca Band Students	February 6-8, 2020	Bradford High School	\$2,091.00	Student Activities
Select Seneca Band Students	February 13-15, 2020	Thiel College	\$2,456.00	Student Activities
Select Seneca Band Students	March 26-28, 2020	TBD	\$1,615.00	Student Activities
Select Seneca Band Students	April 22-25, 2019	Kalahari Resort, Poconos, PA	\$1,156.00	Student Activities
District Chorus	January 16 - 18, 2020	TBD	\$4,091.00	Student Activities
Regional Chorus	February 27-29, 2019	TBD	\$4,631.00	Student Activities
History of WW II students	Thursday, October 3, 2019	Eldred WWII Museum, Eldred, PA Fox Den Pizzeria, Eldred PA	\$686.00	Student Activities
Grade 10 students	Wednesday, October 9, 2019	Bayfront Convention Center	\$1,282.00	Student Activities
Grade 8 students	Wednesday, October 9, 2019	Bayfront Convention Center	\$900.00	Student Activities
WAMS Lego Robotics Team	Saturday, December 7, 2019	PSU Behrend Junker Center	\$1,282.00	WAMS Transportation
Student Government Students	Thursday, October 17, 2019	Thiel Campus Lutheran/Heritage	\$583.00	Student Activities
Junior/Seniors	Wednesday, November 13, 2019	Pitt Titusville	\$200.00	Student Activities

Grade 6 students	Friday, October 18, 2019	TREC, Erie, PA	TBD	Student Activities
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Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Thayer-Zacks, seconded by Dr. Hallock to approve the following:

- District volunteers:

Lora Bauer	David Glaspell	Kala Lungner	Nicholas Post
Sheryl Brown	Bailey Hawley	Phoenix Myers	Autumn Trapp
Corinn Chernicky	Michael Kinzig	Kelly Nowakowski	Tara Wetzel

- The resignation of Todd Talbot, Student Council Advisor effective August 23, 2019.
- Extra-Curricular Appointments for the 2019-2020 school year:
  - Brenda Gregory as 6th Grade Team Leader, Step 4.
  - Pam Burdick as Extra-Mile After-School Math Tutor 5<sup>th</sup> & 6<sup>th</sup> Grade.
  - Jessica Radcliff as WAMS Newspaper Advisor, Step 1.
  - The following tutors for the 2019-2020 school year at the WEA Contractual Rate:
 

Pam Carson	Mike Grove	Emily Manino	Ray Trejchel
Dave Hammer			

- Thomas Banks as First Assistant Girls' Basketball Coach, Step 1 for the 2019-2020 school year.
- Don Einhouse and Stacey Mattocks as additions to the 2019-2020 Game Help list.
- The resignation of Ashleigh Sontheimer as 2<sup>nd</sup> Assistant Girls Soccer Coach effective July 23, 2019.
- To direct the administration to research costs to upgrade the stadium facility including the installation of artificial playing surface and options to finance the project.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Sandberg, seconded by Mr. Snippet to declare the Reading Street books surplus as outlined in [Exhibit J](#). Motion approved by a voice vote with no opposition. Motion carried.

Dr. Hallock shared the exemplary students who have had success at the Erie County Technical School and commended them on their achievement.

Once the schools have all passed the Allocation of Resources, they will be able to take the renovation plans and get drawings to move forward on the renovation of the Erie Co. Technical School.

Dr. Pushchak had no new updates for the Northwest Tri-County Intermediate Unit since the last meeting.

**District Volunteers**

**Extra-Curricular Resignation**

**Extra-Curricular Appointments**

**Athletic Appointment Game Help**

**Athletic Resignation**

**Stadium Upgrades**

**Surplus Items**

**Erie County Vocational Technical School**

**Northwest Tri-County Intermediate Unit**

Dr. Pushchak thanked the Board for attending the Athletic/Extra-Curricular Committee Meeting this evening and thanked the administration for the work they will be doing on the stadium updates.

**Board  
Correspondence and  
Dialogue**

There being no further business before the Board, upon motion by Dr. Hallock and second by Mr. Snippert, the meeting was adjourned at 7:29PM.

**Adjournment**

Signature on File  
Vicki Bendig  
School Board Secretary

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<sup>i</sup> Pro-rated for the 2019-2020 school year.